





**STORMWATER TRAINING RECORD**

CEM-2023 (REV. 12/2011)

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## Instructions

**GENERAL INFORMATION**

- Projects with either a Stormwater Pollution Prevention Plan (SWPPP) or Water Pollution Control Program require the information on this form to document stormwater training for contractor and subcontractor managers, supervisors, and employees. Include the form and required training documentation in the stormwater annual report for SWPPP projects.
- Use this form to document training for employees responsible for activities associated with Construction General Permit compliance and contract specifications. Use this form to document required weekly informal stormwater training.
- Provide this training record and an updated copy of CEM-2024, "Stormwater Training Log," to the resident engineer within five days of the date of training.
- Attach additional copies of page 2 of this form if necessary to record all attendees attending training.

**FORM**

- **Contract Number/Co/Rte/PM**  
For local agency encroachment permit projects write the encroachment permit number in the Contract Number field.
- **Project Identifier Number**  
Caltrans projects starting July 1, 2010, will have a Project Identifier Number. For projects without a PIO, write N/A in the field.
- **WDID Number**  
For projects with Water Pollution Control Program, enter "WPCP."
- **Attendee Roster**  
Enter employee name, contractor or subcontractor company name and employee phone number.
- **Training Audience**  
Enter one of the following responses:  
  
General—Training for individuals responsible for activities associated with compliance with the Construction General Permit.  
  
BMPs—Training for individuals responsible for BMP installation, inspection, maintenance, and repair.  
  
SWPPP—Training for individuals responsible for overseeing revising and amending the SWPPP.